

**MINUTES OF
BOARD OF EDUCATION MEETING
October 02, 2023**

- HELD IN:** District Office
- MEMBERS PRESENT:** Tracy Allen-Waite, Norman Lewis, Michelle Pelkey and Dan Ashline-Beaudet.
- MEMBERS ABSENT:** Charlene Favaro and Amy Belair.
- ALSO PRESENT:** Javier Perez, Danielle McAfee, Katie Francisco, Connie Garman, and Brittany Trybendis.
- MEETING TO ORDER:** President Allen-Waite called the meeting to order at 5:28 p.m.
- PLEDGE:** President Waite then led the Pledge of Allegiance.
- PREVIOUS MINUTES:** Motion by Dan Ashline-Beaudet, seconded by Norman Lewis, to approve the minutes of the September 18, 2023, Regular Board meeting.
All in favor.
- SUPERINTENDENTS REPORT:** Mr. Perez talked about the new school holiday, it is not a state or federal holiday, only a holiday for schools. It is called Lunar New Year. This year it falls on a Saturday, but next school year it falls on a Wednesday and we must give students that day off. Mrs. Francisco talked about how awesome spirit week and homecoming went and everyone had tons of Spartan spirit! Mrs. Garman spoke about how great Kindergarten orientation was received and very well attended. Mrs. Trybendis spoke about one of the grants submitted for mental health.
- PUBLIC COMMENT:** No one was present.
- BUDGET & REVENUE STATUS REPORT:** Motion by Dan Ashline-Beaudet, seconded by Michelle Pelkey, to approve the Budget & Revenue Status Report as of August 31, 2023.
All in favor.
- INTERNAL CLAIMS AUDITOR REPORT:** Motion by Dan Ashline-Beaudet, seconded by Michelle Pelkey, to approve the Independent Internal Claims Auditor Report- August 2023
All in favor.
- INTERNAL CLAIMS AUDITOR QUARTERLY REPORT:** Motion by Dan Ashline-Beaudet, seconded by Michelle Pelkey, to approve the Independent Internal Claims Auditor Quarterly Report- April- June 2023.
All in favor.
- SCHEDULE OF CLAIMS:** Motion by Dan Ashline-Beaudet, seconded by Michelle Pelkey, to approve the Schedule of Claims: August 2023
- | | | | |
|----|------------------|----------------------|----------------|
| 1. | General Fund | Check #194638-194782 | \$2,362,472.51 |
| 2. | School Lunch | Check #14598-14601 | \$4,861.40 |
| 3. | Special Aid | Check #7773-7778 | \$14,292.83 |
| 4. | Capital Projects | Check #2622-2628 | \$466,798.76 |
- All in favor.
- RESCIND AND RE-APPOINT:** Motion by Dan Ashline-Beaudet, seconded by Michelle Pelkey, to rescind the September 18, 2023, appointment of Eric Lucia to the position of building checker and reappoint Eric Lucia to the position of Security Guard (building checker) retroactive September 23, 2023, at a pro-rated salary of \$5,353, Step 3 of the salary schedule and with a 52-week probationary period.
All in favor.
- CSEA APPOINTMENT: GEOFFROY** Motion by Dan Ashline-Beaudet, seconded by Michelle Pelkey, to approve the to appoint Paulina (Alix) Geoffroy to the position of Teacher Aide/ Student Aide with hours not to exceed 6.5 per day, retroactive to September 25, 2023, at an hourly rate of \$15.43, Step 1 of the current salary schedule, and with a 52-week probationary period.
All in favor.

TRANSPORTATION REQUESTS: Motion by Dan Ashline-Beaudet, seconded by Michelle Pelkey, to approve the Transportation requests from students attending Seton for the 2023-2024 school year.
All in favor.

CSEA RESIGNATION: Manor Motion by Dan Ashline-Beaudet, seconded by Michelle Pelkey, to accept a letter of resignation from Sarah Manor from her Teacher Aide/ Student Aide position retroactive to September 18, 2023.
All in favor.

CSEA APPOINTMENT: Gemmell Motion by Dan Ashline-Beaudet, seconded by Michelle Pelkey, to appoint Chelsey Gemmell to the position of Teacher Aide/ Student Aide with hours not to exceed 6.5 per day, effective October 03, 2023, at an hourly rate of \$15.43, Step 1 of the current salary schedule, and with a 52-week probationary period.
All in favor.

CSEA HOUR INCREASE & DECREASE: Nelson Motion by Dan Ashline-Beaudet, seconded by Michelle Pelkey, to decrease Julie Nelsons Teacher Aide/Student Hours from 5.50 per day to 5.25 per day, as well as increase her School Bus Monitor hours from 2 per day to 2.25 per day, retroactive to September 01, 2023.
All in favor.

TAX CORRECTIONS: Motion by Dan Ashline-Beaudet, seconded by Michelle Pelkey, to allow the following corrections to be applied on the parcels listed for the purpose of reducing the total school tax; therefore, reducing the amount of school tax owed. This coincides with the office of Real Property's corrected tax as follows:

Doreen Curtin/ Peter Gagnier (Town of Beekmantown):	Original School Tax Amount:	Correction:	New School Tax Amount:
Parcel #176.-2-26.2 All in favor.	\$5,583.92	-\$719.24	\$4,864.68

NURSE SUMMER WORK: Motion by Dan Ashline-Beaudet, seconded by Michelle Pelkey, to approve Sarah Hart to provide summer Nurse duties retroactive to the Summer of 2023 with hours not to exceed 30, at an hourly rate of \$28.74.
All in favor.

CSEA RESIGNATION: Gardephe Motion by Dan Ashline-Beaudet, seconded by Michelle Pelkey, to accept a letter of resignation from Danielle Gardephe from her Custodial Worker position effective October 06, 2023.
All in favor.

CSE RECOMMENDATIONS: Motion by Dan Ashline-Beaudet, seconded by Michelle Pelkey, to approve the CSE, CPSE, and/or 504 recommendations of September 15 & 21, 2023.
All in favor.

INDEPENDENT AUDITOR REPORT 22-23: Motion by Dan Ashline-Beaudet, seconded by Michelle Pelkey, to accept the Independent Auditor's Report for the 2022-2023 school year.
All in favor.

CORRECTIVE ACTION PLAN: Motion by Dan Ashline-Beaudet, seconded by Michelle Pelkey, to approve the Corrective Action Plan for the 2022-2023 Independent Auditors Report.
All in favor.

CSEA HOURS DECREASE: Motion by Dan Ashline-Beaudet, seconded by Michelle Pelkey, to decrease the hours of Pamela Deniz's School Bus Monitor hours from 2.5 hours per day to 1.25 hours per day, effective October 02, 2023.
All in favor.

- E-SPORTS:** Motion by Dan Ashline-Beaudet, seconded by Michelle Pelkey, to approve the E-sports Coaching salary as \$3,250 per sports season for the 2023-2024 school year.
All in favor.
- CSEA RESIGNATION:
Simon** Motion by Dan Ashline-Beaudet, seconded by Michelle Pelkey, to accept a letter of resignation from John Simon from his Custodial Worker position effective September 29, 2023.
All in favor.
- NYSUT RESIGNATION:
Lincoln** Motion by Dan Ashline-Beaudet, seconded by Michelle Pelkey, to accept a letter of resignation from Alexandra Lincoln from her School Social Worker position effective October 19, 2023.
All in favor.
- CSEA RETIREMENT:
LaDuke** Motion by Dan Ashline-Beaudet, seconded by Michelle Pelkey, to accept a letter of resignation for the purpose of retirement from Mary LaDuke from her School Monitor position (full-time) effective December 17, 2023.
All in favor.
- HOME INSTRUCTOR:
Waldron** Motion by Dan Ashline-Beaudet, seconded by Michelle Pelkey, to appoint Jenell Waldron to provide Home Instruction at her per diem hourly rate of \$49.92 for the 2023-2024 school year.
All in favor.
- PREK-12 COUNSELING
PLAN:** Motion by Dan Ashline-Beaudet, seconded by Michelle Pelkey, to approve the PreK-12 School Counseling Comprehensive Plan for the 2023-2024 school year.
All in favor.
- OBSELETE ITEMS:** Motion by Dan Ashline-Beaudet, seconded by Michelle Pelkey, to declare the following items as obsolete and authorize the disposal of said items:
- (2) John Deere Mower Decks
All in favor.
- CSEA MOA:** Motion by Dan Ashline-Beaudet, seconded by Michelle Pelkey, to approve the Memorandum of Agreement between the Saranac Central School District and the CSEA that is dated September 13, 2023, and authorizes the Board President and the Superintendent of Schools to sign for their behalf.
All in favor.
- SUBSTITUTES:** Motion by Dan Ashline-Beaudet, seconded by Michelle Pelkey, to appoint the following individuals as temporary, on-call emergency conditional basis staff. These individuals have received fingerprint clearance and the appointments are effective the first day of employment:
- Jasmine Bernardo -Teaching
All in favor.
- ADJOURNMENT:** Motion by Dan Ashline-Beaudet, seconded by Michelle Pelkey, to adjourn the meeting at 5:38 p.m.
All in favor.



Amber L. Parrotte, District Clerk